

## **Data Management**

Reporting and quality assurance of council utility data

## Get on top of your data

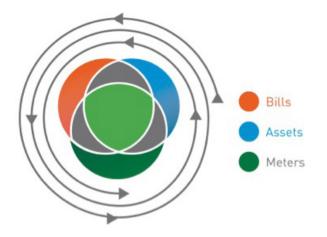
Poor quality environmental data leads to a number of risks including:

- Inaccurate reporting of council resource use
- Paying more than you should on utility bills
- Paying bills others should pay
- Inability to identify cost anomalies such as water leaks and energy wastage

Different councils are at different stages with data management and so have different needs.

Ironbark offers three different levels of services that can be customised so you can meet your urgent needs first and look to addressing other issues down the track.

We can work with your existing systems or help create a better system to meet your data management and reporting needs.



Understanding the nexus between bills, assets and meters is crucial to being confident in your data.

### **Our services**

#### I. Gap analysis

This is the ideal place to start your data journey. We review your current systems and requirements and investigate what future reporting and analysis systems should look like.

#### 2. Setup and support

We support you in establishing the system identified in the gap analysis. We prioritise your needs and assist in implementing decisions on resourcing, support and software. Once the system is established Ironbark supports council with training and quality assurance.

#### 3. Ongoing Billing Management

The best outcomes occur when councils have ownership over their data and their systems. However we appreciate this is not always possible. In these cases, Ironbark can support a complete billing management program without the need for Council staff to be involved in the day-to-day work.

This is a cost-effective way to meet your reporting needs and includes the "Bill Saver" program to manage your bills and make sure you are not being overcharged.

#### **Contact**

Call us now and we will chat about effective data management programs and the next step for you. Please contact John Hutchinson on 1300 288 262 or email john@realaction.com.au.

## Ironbark's Experience

Ironbark have worked with over a hundred councils on data related projects and bring this experience and depth of understanding to the projects we work on. Most importantly, Ironbark are **software-neutral**. We have worked with all major local government-reporting tools and can recommend the best to suit your needs.

Additional projects we have delivered include:

- Data management strategies
- Meter audits and reconciliation
- Specification and development of data management tools
- GHG inventories and annual reporting
- Project measurement and verification

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## **Standard Data Management Services**

Support Activity	I. Gap Analysis	2. Set up & Support	3. On-going Management
Review of reporting objectives and targets	/	1	/
Review of current processes and systems	/	1	/
Strategy on how to meet reporting and quality assurance objectives.	/	1	/
Independent assessment of software and/or process options	/	/	/
Meter audit and reconciliation	×	/	/
Project management/advice for meter upgrades (Inc. interval meters, real time displays)	×	/	/
Set up of reporting system	×	1	/
Establishment of process for bill validation and entry	×	V	V
GHG inventory development including selection of scope and inclusions/exclusions	×	V	V
Staff training, handover, coaching and support	×	V	V
Quarterly and Annual reporting	×	×	V
Reporting against targets and benchmarks	×	×	V
Project reporting/measurement and verification	×	×	V
<ul> <li>"Bill Saver" Quality Assurance</li> <li>Bill validation</li> <li>Tariff analysis</li> <li>Exception follow up</li> <li>Managing relationship with retailers, users, Ombudsman and others</li> </ul>	×	×	~